

ALBAYDAR'S ESTRATEGY POLITIC

A.INTERNATIONALITATION AGENDA

Through the participation of **ALBAYDAR** in the Erasmus 2014/20120 program we hope to provide innovation and modernize our teaching of Higher Vocational Education, internationalizing our training in order to contribute to the Higher Education Modernization Agenda as follows:

1. Making more attractive the higher levels of Vocational Training offering the possibility for our students to do the placements in European companies.
2. It will improve the quality of teaching by incorporating to the training, both technical and personal experiences gained in European companies.
3. It will increase the level of training of our students by improving the technical, language and social skills, which will broadened their employability opportunities within the European community.
4. Strengthening of the "knowledge triangle" so that when improving the quality of training, it will enable students to have greater abilities to participate in research and innovation, thus improving the personal, national and European living standards.
5. Take advantage of funding opportunities provided by the Erasmus Program Student Mobility for Placements.
6. Work in collaboration with all the stakeholders in the education and business world seeking the financing of programs with different organizations, the Andalusian Government, the Ministry of Education, Local Authorities, Foundations, European Funds etc.

ACADEMIC COURSE 2014//2015

The strategy of **ALBAYDAR** for the mobility programs during the academic year 2014/2015 will be mainly:

- a) partners will be chosen among based on professional Excellency, working on the EREIVET platform or other websites, focus on looking for partners like ETWINNING (of which we are member of), trying to contact higher education institutions that offer specialized training comparable to ours that are aware of the business environment to act as intermediaries between our center and the company. After a first contact via the internet, we could perform some preparatory visit to learn more about our partners, the area of conducting the practice and visit some company.
- b) we are interested in European Union countries mainly UK, Irland, France, Belgium, Poland, Germany and Italy.

c) the objectives are to be achieved with the Erasmus mobility for students are:

- Benefit linguistically and culturally from the experience of living and working abroad and to promote the attractiveness of the European high education system.
- The establishment of new strategic alliances that allow us to participate in European projects.
- European Net working where transferring knowledge and best practices of our institution while receiving external experiences.
- To enable teachers mobility through agreements with other school and companies in other countries with the aim of bringing education to real cases.
- Promote creativity, competitiveness, employability and the promotion of entrepreneurship.
- Contribute to develop well prepared youth that are open minded and with international experience, to compete in the highly demanding job industry.
- Erasmus program student mobility for placements shall be aimed at students of vocational training (short cycles) with specialties that are offered at **ALBAYDAR** and that currently are:

Higher Technician in Administration and Finance
Higher Technician in Advanced Expert in Preprimary Education
Advanced Secretarial Expert
Technician in Administrative Management
Technician Expert in Commercial Activities

The candidates for this nobilities programs are students and teachers coming from the last year of the indicated Titles.

The institutions will publish at the beginning of each year the proposal, indicating the application procedure and criteria for selection of students, which will be based mainly on:

- average of the academic record (40%)
- knowledge of the language (40%)
- tutor report (20%)

The placements will follow a program, which will contain a curriculum for the concerned course, that specifies the learning results and assessment criteria to achieve them. This program must be accepted with the commitment of compliance in writing by **ALBAYDAR**, the company and the student.

B. ORGANITATION AND IMPLEMENTATION FOR THE INTERNATIONAL COOPERATION WITHIN THE ERASMUS + PROYECT FRAME

Initial phase:

The students will be informed about the Erasmus + program in the presentation of the school year.

At the beginning, a specific meeting will be issued for the potential students and their tutors in order to present the placement program deeply, the application process and the admissions.

A Competitive and apparent bidding for the training application before the end of the first trimester.

A transparent selection criteria of candidates. A selection committee formed by a coordinator, teachers of foreign languages and tutors will value the academic performance, the knowledge of foreign languages and the tutor's report.

Preparatory phase:

Cultural and linguistic preparation of students. Completion and administration of the required documentation.

Identification of receiving institutions and agreement of dates, training program and activities to be performed by the students in the company.

Specific needs of each company will be met with the aptitudes, capabilities and skills of the selected students.

Organizational phase:

Organisation of the practical aspects of the mobility (travel, accommodation, insurance, European health insurance card).

Follow-up phase:

The tutor will contact periodically via email, chat and phone to the students.

Quarterly contact with the destination tutor to follow up the evolution for the student.

Evaluation phase:

Carried out jointly by the receptor tutor and the **ALBAYDAR'S** tutor under the criteria agreed in the training program.

Certificate signed and stamped by the receiving company where it states the student is qualified in the FCT module and the hours worked.

Complementation of the Europass Mobility for European recognition of the activities that were carried out.